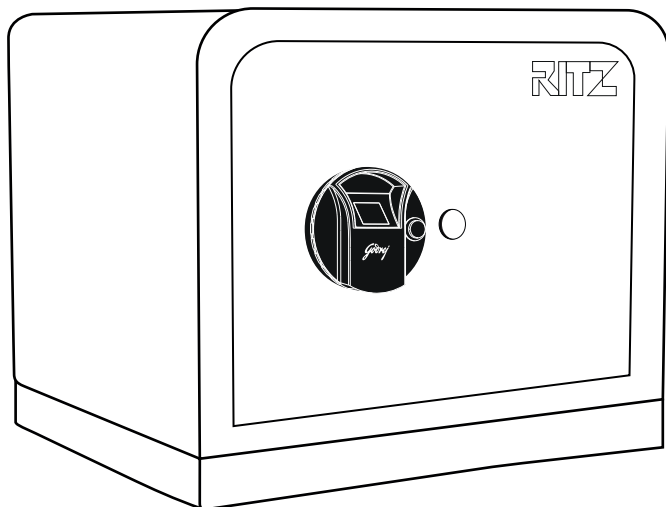




Godrej Enterprises Group

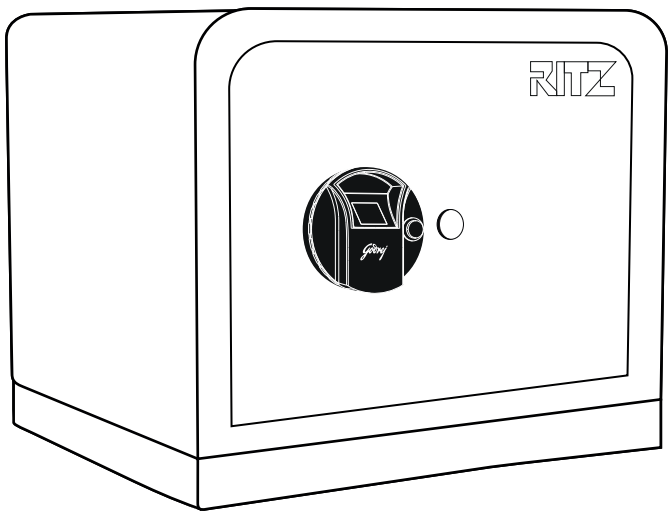


RITZ Biometric

Usermanual

Safety of your valuables becomes paramount in today's fast paced and highly uncertain times. Precisely the reason we, at Godrej Security Solutions, have a range of Home Lockers that take care of your exact safety requirements. What's more, these lockers are 10X stronger and come with various cutting-edge safety features like Ultra Key, Digital or Biometric locking. Plus, you also get to choose the size of the locker that suit your needs, and then sit back and relax with the knowledge that your valuables are safe in a Godrej Home Locker.

RITZ Biometric



100X 100X *Stronger than
a wooden cupboard



Store upto 30
Fingerprints



Motorized lock for
enhanced safety



Auto freeze
function



Low battery
indicator



Compatible with
i-buzz alarm



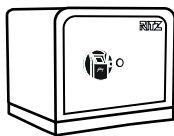
USB port & override key
for emergency access

*Reference to strength as 100X stronger than a wooden cupboard is based on controlled in-house tests.

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1. Package contents



Locker (1)



Warranty card (1)



User Manual (1)



Mounting screws (4)



Override keys (2)



1.5V AA
Alkaline battery (4)

2. Important instructions (To be missed at your own risk)

-  The locker is in Home Mode by default. To change the locker from Home mode to Hotel mode and vice verse, please follow instructions on the page number 12 in Section e **(6th Digit)** Operational mode.
-  Make sure the Locker is anchored properly as it can fall and hurt people and property.
-  Please keep this manual and override keys in a safe place **(not inside the locker)**.



DO NOT use any liquid while cleaning the keypad/ fascia.
You could use a damp cloth if required.



DO NOT place any liquid on top of the locker, a spill on the keypad/fascia may render the locker inoperable.



DO NOT overstuff the locker or you can damage the motor mechanism or the contents.



DO NOT place the Biometric locker in direct sunlight.



DO NOT open the back cover or try to repair the locker yourself. In case of any problem, simply contact GSS Call Center at **080-6743 6743** and we'll take care of the rest.

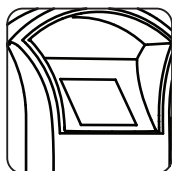
3. Know your product



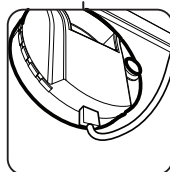
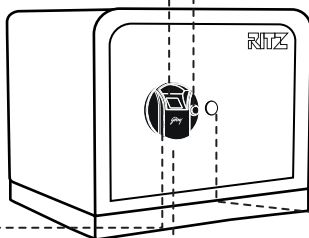
Fingerprint
Scanner



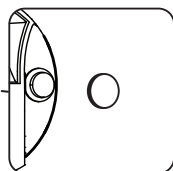
Wake-up Key



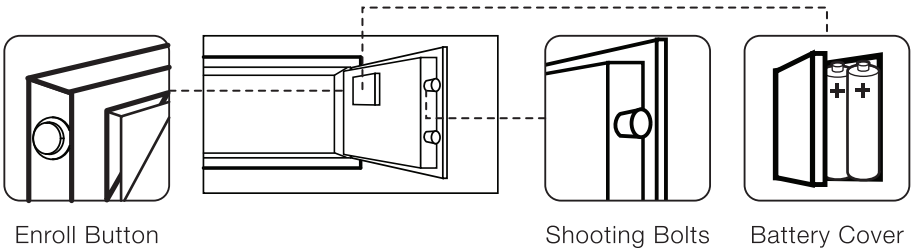
Status LEDs



Emergency
USB Slot



Emergency
Override Key Slot



4. Know how to open the locker safely

Follow the steps before Registering Fingerprints (In Factory Default Condition)

- On pressing the wake-up button, a beep is heard and the green LED of the fingerprint reader lights up.
- Place any finger on the fingerprint reader. Green LED flashes, then melody is heard indicating that bolts have retracted fully.

Note: For security reasons, do not use the locker in its factory default condition, as it may unlock with any fingerprint. It is mandatory to register your fingerprint before use. Godrej & Boyce Manufacturing Company Limited shall not be liable for any security breaches, losses, or damages resulting from the failure to configure personalized access settings.

After Registering Fingerprints

- After pressing the wake-up button, a beep is heard and the green LED of the fingerprint reader lights up.
- Place the registered finger on the fingerprint reader. Green LED flashes, then melody is heard indicating that bolts have retracted fully.

Warning: If wrong fingerprint is placed for 6 consecutive attempts, then the locker will go in lockout Mode for a period of 2 minutes and you won't be able to open the locker during this period. Green and Red LED flash every 4 seconds and no input is accepted during this lockout period.

5. How to close the locker and open a new door to security

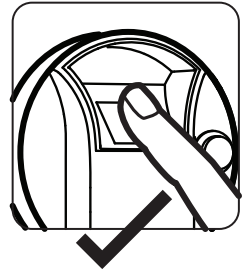
First, Close the door of the locker and press the wake-up button. A beep will be heard and the green LED will flash once. Next, the bolts will extend fully followed by a short beep and the door will be closed. To confirm, Pull the door to ensure the locker is closed.

Warning: When Red LED flashes 3 times with a melody, it's time to change the batteries.

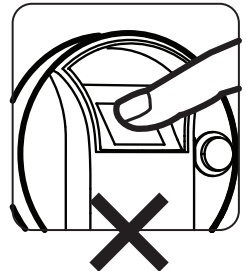
6. Right finger placement

- To get it right, place a finger such that it completely covers the sensor area.
- It is recommended to use the index finger or the middle finger.
- Be warned, thumb, ring or little finger is more difficult to place in the correct position.
- Place the center part of the finger at the center of the sensor.
- If a finger is placed as shown in picture **(b)**, only a small area of the finger is captured. Hence, always place the core area of the finger as shown in picture **(a)**.
- For instances, when an enrolled fingerprint cannot be used due to injury or holding baggage, it is recommended to enroll more than two fingers per user.

(a)



(b)



7. Smart tips for different fingerprint conditions

Godrej's fingerprint products are designed to scan fingerprints smoothly, regardless of the finger skin condition. However, in case the sensor doesn't read a fingerprint, please refer to the following tips.

- If a finger is wet due to sweat or water, scan only after completely drying it.
- If a finger is covered with dust or impurities, scan only after wiping them clean.
- If a finger is yet to dry, place only after blowing warm breath on the fingertip and drying it completely.

8. Registering fingerprints is this easy

The locker must be in open condition.

- All you have to do is Press the **"Reset/Enroll Button"** located at the back of the locker door (near the door hinge). A beep will be heard and the **GREEN LED** of the fingerprint reader will light up.
- Next, place any finger on the sensor screen within 5 seconds. While registering the fingerprint, **Green LED** lights up with a single beep. Do not remove your finger during the enrolment process. If the fingerprint is registered successfully, **GREEN LED** will flash and beep twice. If not **RED LED** will flash and beep twice. If no finger is placed on the sensor screen within 5 Seconds, **RED LED** Will flash and beep twice.
- Finally, keep the door open and verify the fingerprint 3-4 times before closing the door.
- If more fingerprints are to be registered then simply repeat the above mentioned steps.

Note:

- **Maximum 30 fingerprints can be registered.**
- **While enrolling the 31st finger, GREEN LED's light up and RED LED's flash twice with two short beeps. This indicates that no more fingerprints can be registered.**

9. How to delete the fingerprints & start a fresh

The locker must be in open condition.

- Open the battery cover and take out any one battery piece.
- Press the wake-up button three times to discharge the lock.
- Next, Press and hold the Reset/Enroll Button located at the back of the door continuously while reconnecting the battery. Approximately 6 seconds later, a beep will be heard and green LED will flash once. Two beeps later and post Green LED s flashing twice, release the Reset/ Enroll button, then bolts will extend fully and the process is complete.
- All registered fingerprints have been deleted. Now open the locker with any fingerprint.

Note:

- **The locker will be back to factory default condition once all the fingerprints are deleted.**
- **Fingerprints cannot be deleted one by one. Also, all the fingerprints must be deleted together.**

10. Activation, operation and deactivation of the alarm

To protect your valuables from burglary, Ritz has an inbuilt 'ALARM' function that senses vibrations when the safe is in closed condition, and in turn alerts the user with a loud alarm sound.

How to activate the alarm

1. To activate the alarm, open the safe.
2. Move the alarm switch on the backside of the door to 'ON' position.
3. The safe gives out a beep sound, indicating that the alarm function is now active.

Alarm operation

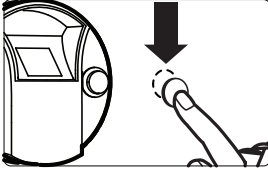
1. After activating the alarm function, close the safe.
2. Now if anyone tries to open the safe by force, a loud alarm sound will be heard.
3. In order to stop the alarm, open the safe by normal operation and move the alarm switch to 'OFF' position.
4. If the alarm doesn't stop, wait for not more than 30 seconds. It will stop.

How to deactivate alarm

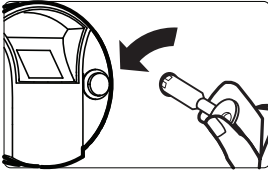
1. In order to deactivate the alarm function, open the safe.
2. Move the alarm switch to 'OFF' position.
3. Close the safe.
4. The alarm function is now deactivated.

11. In case of emergency use the override key

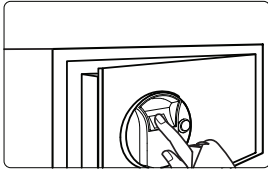
In case of emergency like batteries drained out etc. you need not worry. You can easily open the locker using Emergency override key. Here's how:



1. First, remove the emergency cover.



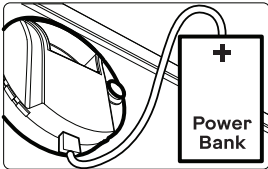
2. Insert one of the emergency override keys into the cylinder and turn anti-clockwise



3. While the door is open, follow the instructions to set your fingerprint again

Warning: Keep the override keys in a safe place other than inside the locker. These keys are to be used in case of emergency

12. USB Access – Technology always helps



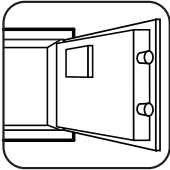
In case of low battery, a regular USB wire connected to a power bank can be inserted in the slot available on the lock panel. This will energise the locker by using power from the USB source*. The user can then scan registered finger, unlock the locker and replace the battery.

*This does not charge the locker batteries. You will still need to replace batteries

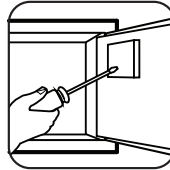
13. Free yourself from the error messages

- **Access denied:** If someone tries to force open the locker using an unregistered fingerprint, Red LED will flash twice with two short beeps.
- **Error while opening and closing:** If the shooting bolts fail to retract or extend fully then Red LED flashes twice with two short beeps. In this case, push the door to open the locker keeping the registered finger on the sensor till the locker opens/closes.
- **Shooting bolts fail to extend fully,** may be because the locker is too full. Redistribute the contents or remove some contents to allow the door to close completely. Push the door to close it fully before pressing the wake-up button. If you still cannot open or close the locker then DO NOT try to repair the locker yourself. In case of any service requirements, contact the GSS Call Centre on 080-67436743 or write to us at secure@godrej.com
- **Lockout Condition:** If someone tries to open the locker 6 times consecutively with an unregistered Fingerprint, the locker will automatically go in lockout mode for a period of 2 minutes. Red LED will flash twice with two short beeps on each wrong attempt. After 6th wrong attempt, Green and Red LED flashes for every 4 seconds and no input is accepted until the locker is in lockout mode. (In lockout period, the fingerprint sensor does not activate when the wake-up button is pressed.)
- **Battery Low Condition:** While opening or closing the locker, Red LED will flash 3 times with melody. Change the batteries as given in "REPLACING THE BATTERIES" section.

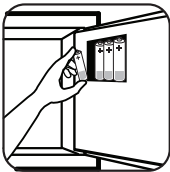
14. Replacing the batteries for uninterrupted security



1. Open the keyhole.



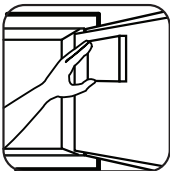
2. Remove the battery cover by unscrewing the back panel.



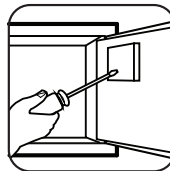
3. Remove all the four used batteries.



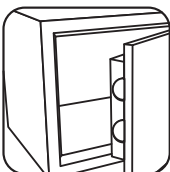
4. Replace the batteries with four 1.5V AA size alkaline batteries.



5. . Put back the battery cover



6. Put back the screws to secure the battery cover



7. Keeping the door open, test the locker to make sure it works perfectly fine.

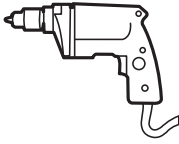


8. **V.IMP.** Dispose the used batteries, in an environmental friendly way.

Installation Manual



Tools required



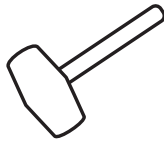
Drill Machine



Spirit Leveler



Spanner

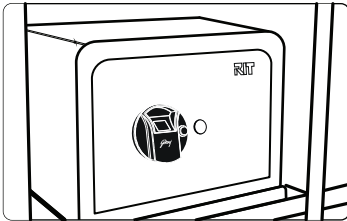


Mallet

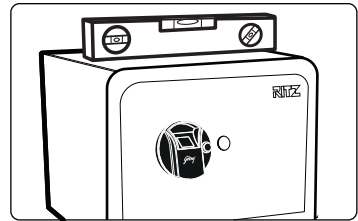


Drill Bits

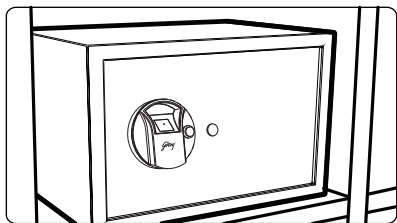
Mounting - Do it right keep trouble out



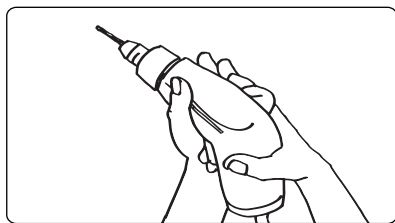
1. Use the spirit leveler to check if the locker is evenly placed on the ground or against the wall or inside the wardrobe (depending on where it is to be grouted). In case it's not even then choose a different location for grouting.



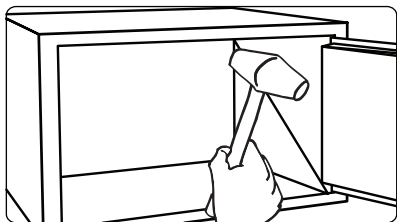
2. To make your work easy the Spirit leveler lets you know precisely if the locker is evenly placed



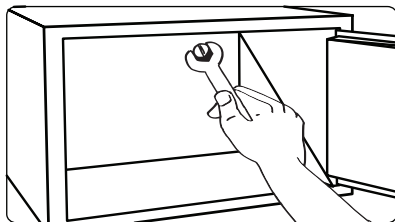
3. Next, make markings on the ground or the wall or inside the wardrobe through the holes inside the locker.



4. Then, Drill holes into the ground or the wall or the inside of the wardrobe.

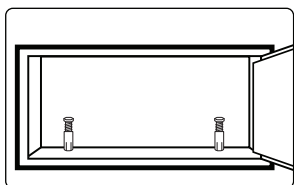


5. Fix the locker firmly by hammering the anchoring bolts (provided in the kit) through the holes.

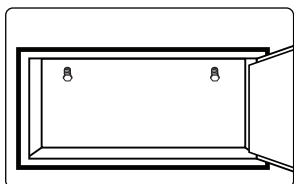


6. Finally, tighten the anchoring bolts with a spanner and it's done.

Mounting tips



The locker may be either mounted to a wall or the inside of a cabinet or on the floor.



When mounting to a wall or cabinet, be sure of the load bearing capacity so as to hold the weight of the locker and its contents. (Negligence in proper mounting could result in the locker falling and causing damage to property and people.

Mounting through the bottom of the locker:

- Check the exact type of floor, whether it's wood, tile, concrete or anything else.
- Get the appropriate anchors for the particular type of floor
- Check and mark the location on floor for concealed wires or pipes
- Drill the appropriate size hole for your anchors
- Once done, mount the locker and make sure that it is secure to the core.
- You can even mount on the top of a cabinet. For that you may want to use carriage bolts through the top of the cabinet.
- DO NOT mount the locker on a shelf in a cabinet or closet without anchoring to a wall behind the locker for optimum safety

Mounting through the back of the locker:

- To begin with, check the wall or cabinet and ensure that they are structurally strong.
- Request someone to help you in holding the locker during mounting.
- Check the exact location for concealed wires or pipes
- Mark the surface and drill holes for the anchors you will be using.
- Have someone hold the unit and then anchor the locker to the wall
- To ensure the installation, test the strength of the mounted locker so that it will not fall off the wall or cabinet
- DO NOT place the locker on a shelf unless it's proper mounting into a wall

DISCLAIMER

Except as otherwise agreed upon by Godrej and Boyce Manufacturing Company Limited ("Godrej") and the Customer ("you"), Godrej expressly disclaims all other warranties related to the services provided in relation to the product, whether express or implied, including (without limitation) any warranty of merchantability or fitness for a particular purpose, or infringement or breach of any terms express or implied.

You agree that the products or services are provided to you on an "as -is" basis. You shall not assert any claims or initiate any legal proceedings against Godrej for any losses or damages, including indirect, consequential, incidental, punitive, pecuniary, or reputational damages, incurred by you through the use of the product. You agree that you are using this product voluntarily and read and understood these terms. Godrej does not warrant that all errors will be corrected. Godrej shall have no liability towards you for any losses or damage sustained by you whilst using the product, or as a result any claim or action brought or asserted against you by any third party. You agree to use this product in compliance with all applicable laws, and you are solely responsible for ensuring that your use conforms to the applicable law. Especially, you are responsible for using this product in a manner that does not infringe on the rights of third parties, including without limitation data protection and other privacy rights. You must not use this product for any purposes prohibited by applicable laws.

16. Information on e-waste handling and management

Dear Customer,

The Ministry of Environment and Forest and Climate Change have published The E-waste (Management) Rules 2022, which came into effect from 1st day of April 2023.

- E-waste means electrical and electronic equipment, including solar photo-voltaic modules or panels or cells, whole or in part discarded as waste, as well as rejects from manufacturing, refurbishment and repair process.
- These rules shall apply to every manufacturer, producer, refurbisher, dismantler and recycler involved in manufacture, sale, transfer, purchase, refurbishing, dismantling, recycling and processing of e-waste or electrical or electronic equipment listed in Schedule-I of the rules including their components, consumables, parts and spares which make the product operational but shall not apply to
 - (a) Waste batteries as covered under the Battery Waste Management Rules 2022
 - (b) Packaging plastics as covered under the Plastic Waste Management Rules 2016
 - (c) Micro enterprises as defined in the Micro, Small and Medium Enterprises Development Act, 2006
 - (d) Radio-active wastes as covered under the provisions of the Atomic Energy Act, 1962 and rules made thereunder.
- Under these rules, specific roles and responsibilities are defined for manufactures, producers, bulk consumers, refurbishers and recyclers. Under Extended Producer Responsibility any producer of electrical or electronic equipment as given in Schedule-I for meeting recycling targets as per Schedule-III and Schedule -IV, only through registered recyclers of e waste to ensure environmentally sound management of such waste.
- E-waste is to be managed in an environmentally sound manner which means, taking steps to ensure that health and environment are protected from adverse effects of hazardous substance contained in such wastes.
- Rule 6 of the E-waste (Management) Rules 2022 inter alia states that the producer of electrical and electronic equipment listed in Schedule -I shall be responsible for creating awareness through, media, publications, advertisements, posters or by any other means of communication.
- Rule 16 of the E- Waste (Management) Rules 2022 states reduction in the use of hazardous substances in the manufacture of electrical and electronic equipment and their components or consumables or parts or spares and every producer shall comply with the requirements under the rule.
- All consumers of electrical and electronic equipment irrespective of their status as bulk consumers or not, shall ensure that e-waste generated by them is channelized through registered recyclers or is returned to the pickup/take back services provided by the producers and recyclers. **Please refer to our website <https://www.godrej.com/godrej-security-solutions#GreenThink> under the 'Green Think' section of Godrej Security Solutions Division Page for more details on registered recyclers and collection centers/pickup points of the company.**
- All our products intended to be recycled under the category of e-waste (as defined above) carry a label or stamp of the WEEE symbol (A wheelie bin with a cross), which states that it falls under the hazardous waste category and is not to be disposed of along with normal garbage.



We seek your support in ensuring environmentally sound management of e-waste and aid us in sustaining our earth's natural resources and maintaining the earth's green cover intact for the benefit of our future generations.

[illegible]

Record of purchase

Please fill your details below for future reference.

Date of purchase: _____

Product model: _____

Name & address of distributor/dealer: _____

Distributor phone number: _____

For safety, please read this manual prior to use.



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An ISO 9001:2015, ISO 14001:2015, ISO 45001:2018
Products marketed and serviced by Godrej & Boyce Mfg. Co. Ltd.